

AAWA Board of Directors
Minutes
July 30, 2015
5:15 – 6:15 PM
Location: AAWA Executive Director's Office

Board Members Attending: Bill Taylor, Barbara Patrick, Linda Chambers Harris

Call In: Deborah Tucker

Not Attending: Wilson Green, Joe Long

Staff Attending: Vicki Hicks Turnage, Crystal Lawley

Board Members Absence: Virginia Rogers, Terry Avery, Marty Barrett, Brenda McComb, Vernita Garriott, Connie Rogers

- The meeting was called to order by Barbara Patrick.
- The minutes of April 23, May 28, and June 25 minutes review is delayed until August due to no quorum.
- Committee Reports
 - Executive Committee Report-No Report
- Financial Reports were reviewed for
 - Profit and Loss Statement through May 2015
 - Financial Statement through June 25th
 - Budget Update
- Actions Needed
 - None
- Old Business
 - Funds have transferred from Savings to SAFE Accounts.
 - Every transaction made from the account will be charged a fee.
 - Others options are being research:
 - Starting a CD.
 - Checking with other banks to see what is offer with Safe Accounts.
 - Net income for fiscal year is \$40,000 to the good.
 - It may change as the year ends.
 - It will also depend on how much drawn from funding and number of staff hired.
 - The 5% budget cut is still pending for FY16.
 - Risk of cutting \$100,000 for the year if it is approved by Legislative.
 - Continue to recruit new Case Managers.
 - No word on the DOL Audit.
 - Audit: It has been finalized and a copy will be sent to Board Members.
 - No issues
 - A few adjusts have been made.

- Waiting for the update on the By-laws from Wilson Green.
- New Business
 - New documentation system is being looked at to replace the current system we have now.
 - Asking providers to join in purchasing the system to reduce costs as a group.
 - If the providers joined in the system will be integrated to use with each other.
 - Moving out of the Tuscaloosa/Northport area.
 - We currently have two vacancies for the City of Northport.
 - Investigating potential candidates to serve
 - Two potential Board Appointments for Northport
 - Bruce Harper-Parent of an individual with a disability.
 - Cynthia Tyler-formerly worked at ADAP/UA now retired.
 - The Board Appointment for Bill Taylor has not been approved at this time.
 - The letter has been sent to the commissioners but has not been brought forward to the Commission for a vote.
 - Proposing a policy will be made that current employees who are fully insured through their spouse would be allow to put funds for the coverage of the agency's provides into their retirement. This will be tabled until October when the board reviews Policy and Procedures.
 - No contributions are given to an employee for retirement.
 - It will be prorated.
 - Comparison of two documentation systems being reviewed for purchasing to replace the current one.
 - Both are covered under HIPPA secure.
 - Two agencies have to go with Therap.
 - Therap is more accessible through apps and devices.
 - Two bigger providers have entered into a contract with them.
 - Have accessed to it now with providers using it.
 - Not able to import/export files.
 - Once we purchased the program will be able to integrate the software with other providers who have it.
 - It would cut down on paper and reduce staff.
 - Lauris is smaller and cheaper service.
 - Does not use apps and devices.
 - Require to hire more Case Managers.
 - Vicki Hicks Turnage has submitted her resignation as Executive Director. Effective date under negotiation.
- Committees
 - Executive Committee
 - Thursday August 27, 2015 4:45 p.m.-5:15 p.m.
 - AD-HOC Committee
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- Next Board Meeting
 - Thursday August 27, 2015 5:15 p.m.-6:15 p.m.
 - (Attend in person or Call in)

Motion to Adjourn: Barbara Patrick

Minutes prepared by:

Crystal Lawley 8-25-2015
Crystal Lawley Administrative Assistant Date

Reviewed by:

Vicki Hicks Turnage 8-25-15
Vicki Hicks Turnage Executive Director Date

Minutes Approved By:

Joe Long 10-22-15
Joe Long Secretary Date