

AAWA Board of Directors
Minutes
February 25, 2016
5:15 – 6:15 PM
Location: AAWA Board Room

Board Members Attending: Vernita Garriott, Marty Barrett, Virginia Rogers, Bill Taylor, Deborah Tucker,

Call In: Linda Harris

Not Attending: Wilson Green

Staff Attending: Vicki Hicks Turnage, Crystal Lawley

Board Members Absence: Terry Avery, Connie Rogers, Brenda McComb, Barbara Patrick, Joe Long

- The meeting was called to order by Vicki Hicks Turnage.
- Approval for minutes of December 10, 2015, and January 15, 2016. Motion Marty Barrett
2nd Vernita Garriott Approved
- Committee Reports
 - Executive Committee Report
 - No report
- Executive Director's Report
 - Report Attached
- Financial Reports
 - Financial Statement through December 2015
- Old Business
 - Hire 2 Case Managers
 - 1 of the new hires turned us down so we still have a vacancy open.
 - Implementing a classification of beginning Case Managers with a degree no experience salary scale.
 - These employees would start out at lesser pay. If they stay a year or longer their pay would be increase to beginning pay with someone with experience.
 - Implementing Therap.
 - Continue to getting prices for Tablets.
 - Have bids for plans from Verizon, AT&T. Plan to have one more before the decision is made.
 - The Northport Board appointments letters for Shelly Edwards and Cynthia Tyler has been sent to the Northport City Council for approval.
 - The one that was recommended for Tuscaloosa City has not responded to being interested to serve on the Board.

- Laura Wilson will replace the appointment for the City of Tuscaloosa.
 - Mrs. Wilson is a lawyer who has work previously for ADAP and now currently at the University of Alabama.
 - She has a family member who has a disability.
 - Implementing an increase rate for Travel reimbursement from \$.52 to \$.54.
 - After checking the state has increase the rate.
- New Business
 - Joe Long has submitted his resignation as long time Board Member.
 - Mr. Long has served on the Board since the agency began.
 - Will begin seeking his replacement for Northport.
 - Another Case Management Audit conducted by Medicaid Program Integrity Unit which compared our units to other agencies billing for Case Management and waiver services
 - Individuals cannot have two waivers at one time and federal want chargebacks.
 - The Department of Mental Health has said they will pay the chargebacks instead of the agencies that pertained.
 - Letters will be sent out to the individuals who are on the waivers that they will no longer receive services from the agency.
 - They will remain on our waiting list as services are updated.
 - We have discussed with the auditors and bank what is a definition of a Safe Account.
 - Basically the definition is having our money in a Safe (Secure Alabama Enhancement Act) account.
 - We are currently looking at other banks to transfer the account so we won't have fees and have accessibility to the accounts as our current has been charging us to hold the money with no accessibility to use the account.
 - Checking with Compass and Iberia Banks.
 - Deborah Tucker indicated that she would provide us a contact at Regions bank.
 - One of banks we are checking into recommended switched to a Secure Sweep account.
 - Be able to write checks on the accounts and the funds that are not used will be put into another bank to gain interest plus security.
 - A new Strategic Plan has been developed from last month's Public meetings with Providers and Families of Individuals. (Draft in Board Packet). Once approved it will be submitted to the Department.
 - Case Management rate increase from \$3.96 to \$5.28 at the beginning of January.
 - New guidelines that travel, generalized, and the way documentation is done will not billable from now on.
 - Documentation will change to be covered for the lost.
- Actions Needed
 - Case Management Classification change
 - Motion: Deborah Tucker,; 2nd: Vernita Garriott : Approved: Unanimously
 - Strategic Plan
 - Motion: Marty Barrett; 2nd: Bill Taylor Approved; Unanimously
 - Increase in mileage reimbursement

- Motion: Linda Harris, 2nd; Vernita Garriott; Approved: Unanimously

- Committees
 - Executive Committee
 - Thursday March 24, 2015 4:15-5:15 P.M.
 - AD-HOC Committee
 - No Report
- Next Board Meeting
 - Thursday March 24, 2015 5:15-6:15 P.M.
 - (Attend in person or Call in)

Motion to Adjourn: Bill Taylor

Minutes prepared by:

Crystal Lawley 3/28/2016
Crystal Lawley Administrative Assistant Date

Reviewed by:

Vicki Hicks Turnage 3/29/16
Vicki Hicks Turnage Executive Director Date

Minutes Approved By:

Joe Long 3-28-16
Joe Long Secretary Date