

AAWA Board of Directors
Minutes
September 22, 2016
5:15 – 6:15 PM
Location: AAWA Board Room

Board Members Attending: Vernita Garriott, Bill Taylor, Deborah Tucker, Virginia Rogers, Lauren Wilson

Call In: Linda Harris

Not Attending: Marty Barrett, Cynthia Tyler, Crystal Lovorn , Shelly Edwards

Staff Attending: Vicki Hicks Turnage, Crystal Lawley

Board Members Absence: Barbara Patrick, Wilson Green,

- The meeting was called to order by Lauren Wilson
- Approval for minutes of June 23, 2016. Motion Deborah Tucker 2nd Vernita Garriott
- Committee Reports
 - Executive Committee Report
 - Did not meet.
- Executive Director's Report
 - Report Attached
- Financial Reports
 - Financial Statement through August 2016
 - 2017 Budget
- New Business
 - Congratulated Bill Taylor for receiving a Bronze Award from HR at Home Depot.
 - Review of Health Plan by the Presidential Candidates.
 - Positive outlooks from both parties.
 - One of the candidates is more affirmative for people with disabilities.
 - Board vacancy need to be considered at the next meeting to replace Wilson Green.
 - Plan the schedules of board meetings in the future at next meeting.
- Old Business
 - Currently servicing 542 individuals increase by 10 from last year.
 - The Department is still in process to deconflict Case Management plans
 - All 310 agencies should be deconflicted by February 2017.
 - Our agency is mostly deconflicted. Continue to have the Crisis contract.
 - CM resigned this week due to changes in and demands of the job.

- Planning to hire 3 to 4 CMs and possibly another to pull the entire budget for next year.
 - Proceeding with Therap in implemented documentation module and implementing narrative documentation.
 - Billing is being tested in Therap.
 - Medicaid Charge Back
 - The amount was taken out of the July check for recoupment.
 - Vicki Turnage, ED has had several conversations with Courtney Tarver, Associate Commissioner of DMH-DD Division regarding reimbursing the agency for the charge back. He indicated that he was waiting for FY 2016 to be closeout
 - Department of Labor Audit
 - Consulted with the agency's attorney about talking to DOL dropping the appeal if it prevent them from coming back at looking at the period of time they issued in the report.
 - Financial Report:
 - Net income of \$45,000 plus dollars ending good for FY16.
 - The chargeback was not reflected in the projections.
 - Trying to figure out a way to reflect to show regarding it occurred from previous years.
 - Showing the agency has \$35,000 more than last year.
 - Ending with a deficit of \$33,000 and requesting a 2% bonus for staff at the end of this month.
 - 2017 budget available to review and compared to the 2016 budget.
 - \$200,000 increase from last year due to increase in serving individuals and rate increase.
 - The Case Management rate increased from \$45.00 to \$63.00.
 - The purchase of hardware to use for the new document software is delayed because recoupment of the \$70,000.
 - Retirement match up to \$300.00 per Employee
 - 2-4% raises effective October 1st and a holiday bonus.
 - Adding a new time tracking software that will begin in January and it will track overtime.
 - Adding additional dollars due to data plans doing documentation remotely.
 - The Department has not responded to the approval of the Psychiatric contract.
- Actions Needed:
 - Bonus 2016-Motion Deborah Tucker 2nd Bill Taylor Approved
 - 2017 Budget- L.W. Motion 2nd Deborah Tucker -Approved
- Committees
 - Executive Committee
 - October 27, 2016 4:15-5:15 pm (Prior to Board Meeting).
 - AD-HOC Committee
 - No Report
- Next Board Meeting
 - October 27, 2016 5:15-6:15

- (Attend in person or Call in)

Motion to Adjourn: Lauren Wilson

Minutes prepared by:

Crystal Lawley 11/29/16
Crystal Lawley Administrative Assistant Date

Reviewed by:

Vicki Hicks Turnage 11/29/16
Vicki Hicks Turnage Executive Director Date

Minutes Approved By:

Barbara Patrick 11/29/16
Barbara Patrick Secretary Date