

AAWA Board of Directors  
Minutes  
June 29, 2017  
5:15-6:15 PM  
Location: AAWA Conference Room

**Board Members Attending:** Lauren Wilson, Bill Taylor, Crystal Lovorn,  
Vernita Garriott, Virginia Rogers, Marty Barrett

**Call In:** Deborah Tucker

**Not Attending:**

**Staff Attending:** Vicki Hicks Turnage, Crystal Lawley

**Visitor:** Stephanie Royster

**Board Members Absence:** Wilson Green, Cynthia Tyler, Shelly Edwards, Barbara Patrick,  
Linda Harris

- The meeting was called to order by Lauren Wilson
- May 25, 2017 minutes reviewed
  - Minutes-Approved.
- Committee Reports
  - Executive Committee Report
    - Did not meet
- Executive Director's Report
  - Report Attached
- Financial Reports
  - Financial Statement through May, 2017.
- Old Business
  - Case Management is serving from 502 individuals.
  - The Department still hasn't sent the letter about being deconflicted in Case Management. Changes will be announced within next month that prior to October 1<sup>st</sup>.
  - Continue to follow the healthcare debate in how it's going to affect the agency.
    - The better healthcare bill that will go to senate have devastating consequences to Medicaid.
    - Hoping the change will not have a drastic effect on the people we served.
  - The Board held interviews new members on June 15<sup>th</sup>.
    - The Committee interviewed Dr. Zynnica Zafra, Stephanie Royster, and Ellen Bowmen. We were not able to get in touch with Mrs. McCarter about interviewing.

- Due to fact we had Dr. Zafra was in the mix of interviews and needed a Physician (Psychiatrist) on the Board. The committee recommended to Tuscaloosa County that Dr. Zafra filled the vacancy.
    - Extended the invitation to have special board committees and to participate on the Board to Ellen Bowman and Stephanie Royster.
      - Ms. McCarter will be invited to participate also.
  - Northport vacancies remained open.
    - Lauren has information on one prospect to fill one.
    - Appreciate Ellen Bowman and Stephanie Royster in participating.
  - Nominate a committee to research in choosing a retirement system for staff and the exiting of Executive Director.
  - As the end of May net income of \$44,000.
    - Accounts Receivable a little more than last year.
    - Total assets \$700,223.
    - Liability \$45,000.
    - Equity around \$78,831.
    - If we continue to track it through the end of year we will have \$132,000 net income.
      - \$32,000 of it was part of the refund of the chargeback.
- New Business
  - Vicki is asking for consideration of funds for \$20,000 prior to October 1<sup>st</sup> due to next year's budget.
    - Revamp two employees' salaries total of \$1500.00.
    - One employee has taken on more responsibility and the other has received her license in social work.
  - Committee will look at the other salaries at a later time.
  - Nominate a committee for Bonus/salaries/retirement.
    - Lauren Wilson
    - Crystal Lovorn
    - Crystal Lawley will send out an email to ask the ones who are not present if they would like to be on the committee appointed.
- Site Visit Report
  - Received one year certification
  - Issues with transiting to new electronic system and turnover in staff.
    - Already working correcting the issues.
    - Our action plan reported to the state is complete.
- In process of working on a Medicaid review.
  - Reviewing 55 records.
- The draft of the Audit 2016 is attached for review in packet.
  - Auditors advised not to signed checks ahead of time.
- The state is probably going to take over intake beginning in October.
- Electronic Verification System will be required for folks who receiving personal care, companion, pt/ot, and speech services.
  - Medicaid is going to put in place a system to verify those types of services.
  - We do not know how much it will involve Case Management and how much supervisory will be involved.
  - Possibility of the process beginning as of October 1.

Minutes prepared by:

*Crystal Lawley*

*7-29-2017*

Crystal Lawley

Administrative Assistant

Date

Reviewed by:

*Vicki Hicks Turnage*

*7/29/17*

Vicki Hicks Turnage

Executive Director

Date

Minutes Approved By:

*Barbara Patrick*

*7/29/17*

Barbara Patrick

Secretary

Date